



**Montague Center Fire District
28 Old Sunderland Road, Montague, Ma. 01351**

Invitation for Bid

Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464'

I. GENERAL INFORMATION AND BID SUBMISSION REQUIREMENTS

Pursuant to MGL Chapter 30B, the Montague Center Fire District, through its Chief Procurement Officer, is soliciting sealed bids for a new, unused, Live Fire Training Trailer.

Bid Submission. All bids shall be returned to the Chief Procurement Officer, Montague Center Fire District, 28 Old Sunderland Road, Montague MA, 01351 in a sealed envelope clearly marked "Sealed Bid – Live Fire Training Trailer" no later than 4:00 PM on June 3rd, 2010 at which time bids will be publicly opened and read. All bids shall have the name of the bidder clearly marked on the outside of the bid envelope.

All bids shall be submitted in duplicate, on forms described below. Bidder shall also submit *Certification as to Tax Compliance and Certificate of Non-Collusion* forms and reference forms, all of which are included in bid packet.

The bid shall be signed as follows: 1) if the bidder is an individual, by her/him personally; 2) if the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner; and 3) if the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.

Downloading of bid documents. Bidders downloading information from the District's website are solely responsible for obtaining any addenda prior to the bid opening. If Bidder notifies the Chief Procurement Officer by e-mail to jgreene@smith.edu, by phone to 413-585-2462 or by fax to 413-367-9909, he will be placed on the bidder's list and will be informed of any changes or items of clarification to this bid. Bidder shall provide the Chief Procurement Officer with the name of the company, street address, city, state, zip, phone fax and e-mail address.

Forms. Bidder shall use the Montague Center Fire District bid forms, letterhead, or plain paper only. Bid forms that contain any other terms and conditions other than those specified herein will not be accepted by the District.

Addenda. If it becomes necessary to revise any part of the Invitation for Bid, or otherwise provide additional information, addenda will be mailed, faxed or e-mailed to all bidders on record as having picked up the Invitation for Bid.

Questions. Requests for approved equal status, clarification of specifications and protests of specifications shall be made in writing to John Greene, Chief Fire Officer, Montague Center Fire District, 28 Old Sunderland Road, PO Box 237, Montague, MA, 01351, or faxed to (413) 367-9909 or sent electronically to jgreene@smith.edu. Written responses will be faxed or e-mailed to all bidders on record as having picked up the Invitation for Bid by 5 PM on June 3, 2010.

Bid Modifications. Bidder may correct, modify, or withdraw a bid by written notice addressed to the Chief Procurement Officer at the aforementioned address, prior to the time and date set for the bid opening. Bid modifications shall be submitted in a sealed envelope clearly labeled "Modification No. ____." Each modification must be numbered in sequence, and must reference the original Invitation for Bid.

After the bid opening, a bidder shall not change any provision of the bid in a manner prejudicial to the interests of the District or fair competition. Minor informalities may be waived or the bidder will be allowed to correct them. If a mistake and the intended bid are clearly evident on the face of the bid document, the mistake will be corrected to reflect the intended correct bid, and the bidder will be notified in writing; the bidder shall not withdraw the bid. A bidder may withdraw a bid if a mistake is clearly evident on the face of the bid document, but the intended correct bid is not similarly evident.

Right to Cancel or Reject. The Montague Center Fire District reserves the right to cancel this Invitation for Bid or reject in whole or in part any and all bids, if the District determines that cancellation or rejection serves the best interests of the District.

Unexpected Closures. If, at the time of the scheduled bid opening, the Fire headquarters is closed due to uncontrolled events such as fire, weather-related, or building evacuation, the bid opening will be postponed until noon on the next normal business day.

Bonds. A bid deposit of 10% of the value of the bid in the form of a bid bond from a licensed surety, cash, or certified, treasurer's or cashier's check issued by a responsible bank or trust company and payable to "Montague Center Fire District" shall be included with the bid. A bid bond shall be: (a) in a form satisfactory to the awarding authority, (b) with a surety company qualified to do business in the Commonwealth of Massachusetts and satisfactory to the awarding authority and (c) conditioned upon faithful performance by the principal of the agreements contained in the bid.

Compliance with Laws. The District prohibits any activity that would constitute a violation of the conflict of interest statute (MGL c. 268A). The District prohibits the assignment of any interest in the contract. Contractors shall comply with all federal, state, and local ordinances, rules, and regulations of all kinds.

II. QUALITY REQUIREMENTS

A "No" response or failure to respond to any of the following will result in the rejection of your bid.

Indicate with a check mark in the appropriate space for each Quality Requirement.

The bidder has supplied equipment such as this and of the same manufacturer as bid for a minimum of three years.	Yes	No
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Replacement chassis parts and service are available within a hundred (100) mile distance from the Montague Center Fire District	Yes	No
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Bidder shall provide onsite training. Program shall provide basic instruction in the safe operation of this device and shall also include and explain ANSI and OSHA requirements related to the proper use and operation of the system. Training sessions shall be included in price.	Yes	No
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Bidder shall provide manuals for operation, parts, repair and preventative maintenance at no additional cost to the District. Yes No

III. BID SUBMISSION REQUIREMENTS

Failure to submit documents requested may result in the determination that your bid is non-responsive unless the District deems such failure to be a minor informality.

Bidder shall provide the following:

Two sets of literature from the manufacturer describing the specifications of the equipment to be provided under this bid.	Yes	No
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A full statement as to the length of warranties, future upgrades and support of all equipment purchased under this bid.

Yes No

Schedule of availability and a toll-free number of the technical support service to be provided.

Yes No

Recommended list of spare parts.

Yes No

IV. SPECIFICATIONS

Intent. It is the intent of this specification that the bidder shall provide, and fully assemble, to the Montague Center Fire District (1) Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464', complete to operate, which shall be the manufacturer's latest model and design and must meet the specifications and include full warranties. This specification sets forth the specific requirements. This device shall be to the manufacturer's standard. It shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the system. No such item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid. For each item, please place an "X" in the appropriate space (Yes__ No__) to signify whether or not you are in complete compliance with the specification. Non-marked items shall be presumed to be a "NO."

Failure to follow the format or answer the specification may cause your bid to be disqualified. If you need extra space to describe your product, please attach extra sheets. When doing this, be sure your description references the appropriate question number. If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid.

Equivalent Product. Unless otherwise stated, the use of manufacturer's name and product numbers are for descriptive purposes and establishing general quality levels only. They are not intended to be restrictive. Bidders are required to state exactly what they intend to furnish, otherwise, it is fully understood that they shall furnish all items stated. Bids will be accepted on any make or model that is equal or superior to the technical specifications listed. Decisions of equivalency will be at the sole interpretation of the Montague Center Fire District. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence.

Brochures and Literature. Bids shall be accompanied by descriptive literature (marked), indicating the exact item to be furnished. The term "as specified" will not be acceptable.

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Model _____ Make/Manufacturer _____

Any deviations from the requested specifications shall be explained on a separate sheet.

Each bidder must indicate his compliance with these specifications by marking "YES" or "NO" in the appropriate column for each paragraph of this specification. Indicating "YES" to a paragraph will mean full compliance; indicating "NO" will mean an exception has been taken. All exceptions must be fully explained on a separate page, titled "Exceptions", giving reference to the page and paragraph where the exception is being taken. Failure to comply with this requirement will result in the bid proposal being rejected.

Bidder Complies	Bidder Does Not Comply
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A. Scope of Services:

		Y	N
1	Vendor to acquire/construct offsite, to the extent possible, all the components of the Mobile System so as to minimize time spent on site during installation.		
2	Vendor to deliver and fully assemble (1) Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464'		
3	Purchaser to provide detailed location for features listed below at time of contract. Successful vendor to provide detailed drawings for final approval by purchaser.		
4	Vendor to provide orientation training on proper care, maintenance and use of structure within (14) fourteen calendar days of completion of assembly/construction.		

B. Standards Compliance:

The Mobile System specified herein shall be designed and constructed so as to comply with NFPA 1402(current edition), Guide to Building Fire Service Training Centers and applicable sections of NFPA 1001(current edition), Standard for Professional Qualifications and NFPA 1500 (current edition), Standard for Fire Department Health and Safety. Furthermore, the Mobile System should be designed so as to allow for compliance with NFPA 1403(current edition), Standard on Live Fire Training Evolutions.

C. Bid Responsibilities:

Bids shall be valid for a period of ninety (90) calendar days after opening. Bid packages should include:

1	Warranty information for any and all goods and services to be delivered.		
2	Proof of insurance for construction, delivery, and erection.		
3	Original specifications with markup to indicate compliance with specifications.		
4	A bid bond or certified check for 10% of the total contract price, not to exceed \$20,000, shall be submitted with each bid.		

D. Terms of Delivery:

1	Vendor shall clearly provide approximate delivery date (in terms of days after contract signed) in the bid proposal.		
2	Vendor shall provide an estimate of the time to be spent on site assembling/constructing Mobile System.		
3	Vendor shall clearly state any delivery/construction needs expected to be provided by the purchaser. Any costs associated shall be included in the bid price.		

E. Requirements:

These requirements shall apply to all containers:

1	All materials shall be new.		
2	All windows shall open to the outside.		
3	All containers shall allow for adequate drainage of water to the exterior.		
4	The flooring in all containers shall be constructed so as to not pool water, ensuring proper drainage/drying of the Systems after training evolutions.		
5	All attachment hardware to be either stainless steel or (painted) mild steel and galvanized material.		
6	All components to be of non-combustible material and corrosion resistant.		
7	Structural posts are to be 8"x8" and 0.50" minimum. Structure to be constructed in order to prevent water leaks.		
8	Exterior walls - Wall panels to be constructed of 14 gauge corrugated corten steel with continuous seam welded to structural members.		
9	Floor structural members to be 5-3/4" channel x .125" with weather resistant coating. Floor decking to be non-skid 3/16" steel plate.		
10	Roof structure - To be constructed of 14 gauge corrugated corten steel with galvanized .125" thick bar grating deck surface in training areas. Fasteners to be recessed and roof area to provide a live load capacity of 300 lbs/sq. ft.		
11	All staircase material to be corrosion resistant bar grating with a minimum 36" wide (inside) tread surface. Stair risers are to be a maximum of 7" high with a minimum tread depth of 11". Stair areas and other applicable areas to have OSHA compliant hand rails. Landings to be non skid type.		
12	Doors - To be constructed of 14 gauge stainless steel, mild steel or galvanized steel. They are to be a complete welded assembly with appropriate door lock mechanisms, door holdback, and a minimum of three (3) hinges. Frames to be constructed of 2"x2" sq. tubing.		
13	Windows - To be constructed of 14 gauge stainless steel, or mild steel single sided. To be a complete welded assembly. Each window to be hinged on one side with a minimum of two (2) stainless steel hinges. Window size to be 36"x36" and to include an interior non-locking assembly. Frames to be constructed of 2"x2" sq. tubing corrosion resistant steel.		
14	Railings - All open railing areas with a vertical distance in excess of 30" above grade shall have OSHA compliant railings. Each railing will supply access in appropriate areas through approved openings. Railings to be constructed of 1-1/2"x1-1/2"x12 gauge sq. tubing. All exterior railings to have a galvanized finish.		
15	Exterior - Structure is to be painted with a base color and one "Access" color doors, windows, and railings. Each System to be primed and painted per customer color code specifications.		

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F. System Components To Include The Following:

1	2 - 40' Containers (New)		
2	2 - 40' Chassis (Refurbished To DOT Conditions w/additional Leveling Legs)		
3	1 - 14'x8' Burn Room		
4	1 - 14'x8' Fire Brick (on Burn Room Floor)		
5	1 - 4'x8' Burn Threshold (Insulated)		
6	2 - Sprinkler Head Fittings		
7	3 - Catwalks (Exterior/Fold-Away/Bar Grated/Hand railed)		
8	2 - Removable Platform Access Stairs		
9	2 - Storage Compartments (For Access Stairs)		
11	3 - 36x36 Roof Hatches		
12	1 - 36" DIA. Floor Hatch		
13	1 - 24x24 Sidewall Hatch (2 Tier Confidence Maze)		
14	1 - Flush-Out Hatch (Burn Room)		
15	1 - 16x16 Vent Hatch (Burn Room)		
16	3 - Pallet Burn Shelves		
17	1 - Bailout Window Prop		
18	2 - Standard Doors		
19	2 - Forced Entry Door		
20	1 - Burn Door		
21	2 - Standard Windows		
22	1 - Burn Window		
23	1 - Denver Drill Window		
24	1 - Breach Window (Wood, Concrete, Rebar)		
27	1 - 8'x12' Reconfigurable SCBA Confidence Maze		
28	14 - Reconfigurable SCBA Confidence Maze Panels		
29	1 - Crawl Tunnel (Between Units)		
30	1 - Enclosed Internal Staircase		
31	1 - 36x80 Closet Door (Staircase)		
32	1 - Two Tier Confidence Maze		
33	1 - Two Level Standpipe W/Siamese Conn. And Globe valves		
34	1 - 20,000 CFM Smoke Machine		
35	1 - Pitched Roof Simulator w/Drywall Poke-Out		
36	1 - Wireless RTD System w/4 Sensors, and Net book		
37	Rhino Lined Int. Floors (In Non-Burn Areas)		
38	Bar Grated Reinforced Decks		
39	Galvanized Components		
40	2-Part Urethane Paint		

G. Additional Requirements:

1	1 Year Conditional Warranty		
2	90 Day Completion Timeframe		
3	Accommodations For Inspection Prior To Delivery		
4	8 Hour On-Site Training Course for set-up and Live Fire Training Drills		

V. REFERENCES

Bidders shall submit, on the reference forms included in the bid packet, a complete list of all contracts completed in the past five (5) years by the Bidder similar in nature to the project being bid. References shall include contact names, phone and fax numbers, and addresses.

VI. RULE FOR AWARD

Contract Award. The award will be made to the responsible and responsive bidder offering the lowest total price. As used herein, the term "lowest responsive and responsible Bidder" shall mean the Bidder whose bid is the lowest of those bidders whose bid conforms in all respects to the Invitation for Bids and who has the capability to perform fully the contract requirements, and the integrity and reliability which assures good faith performance.

The contract(s) will be awarded within forty-five (45) days after the bid opening unless the time for award is extended by mutual consent of the parties. The successful bidder(s) shall execute an agreement in accordance with the terms of this IFB within 10 business days after the mailing to bidder of notice that the bid has been accepted and that the aforesaid agreement is ready for signature. Successful bidder(s) shall provide the District with sufficient proof that he is able to perform in a timely manner and that he is sufficiently able to supply the materials.

The successful bidder shall furnish and deliver a new, unused, Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464' and complete to operate including delivery FOB to the Montague Center Fire District, 28 Old Sunderland road, Montague, MA, 01351 within 120 days of notification of award of contract. Should the Vendor fail to deliver the Mobile, Class 'A' Training Prop, that comply with the terms and conditions of the Bid Specifications, within one hundred twenty (120) days of contract execution, and unless an extension is mutually agreed upon by the Parties, the Vendor shall pay to the District the difference between the contracted price and the next lowest responsive and responsible bid.

The parties to the contract shall be the Chief Procurement Officer for the District and the authorized agent of the Vendor. The District may terminate the contract if the Vendor refuses to comply with the terms and conditions of the Bid Specifications.

Pricing. Prices shall remain FIRM for the duration of the entire contract and shall be F.O.B. – 28 Old Sunderland Road, Montague, MA, 01351. The District is exempt from payment of the Massachusetts Sales Tax, and the Bidder shall not include any sales tax on its bid. The District's exemption number is E- 04-607-9064

VII. BID PRICING SHEET

Bid shall be submitted on the Bid Form as appropriate, furnished by the District and shall include a firm fee FOB delivered. All entries on the Bid Form shall be made in typewriter or in ink. Where so indicated on the Bid Form, sums shall be expressed in both words and figures. Where there is a discrepancy between the bid sum expressed in words and the bid sum expressed in figures, the words shall control.

VIII. NON-COLLUSION AND TAX COMPLIANCE FORMS

Bidder shall complete and sign the Tax Compliance Certification and Certificate of Non-Collusion on the forms included in the bid packets.

IX. ADDITIONAL TERMS AND CONDITIONS

Equal Employment Opportunity. The bidder shall comply with all applicable Equal Employment opportunity laws and regulations.

Ineligible Contractors. The bidder shall certify that the company is not on the Commonwealth of Massachusetts Comptroller's General List of Ineligible Contractors.

Insurance and Indemnification. The Vendor shall agree to indemnify, defend and hold the District harmless from any and all claims arising out of the performance of this contract.

Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464'

ADDITIONAL INFORMATION

IF A CORPORATION, this bidder is duly organized and existing under the laws of the State of _____ and has a usual place of business at _____, and in the Commonwealth of Massachusetts at _____. The names and addresses of its officers are as follows:

President Address

Treasurer Address

Clerk Address If the bidder is a Foreign Corporation, also state the

following:

- (1) The Power of Attorney required by General Laws, c. 181, s. 3 was filed on_____.
- (2) The Certificate and copy of its Charter, Articles or Certificate of Incorporation required by General Laws, c. 181, s. 5, were filed on: _____.

IF A PARTNERSHIP, the bidder has a usual place of business at:

_____.

The names and addresses of the partners are as follows:

Name	Address
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Name	Address
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Name	Address
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Name	Address
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IF AN INDIVIDUAL OWNER, state the full name and address of the owner. If business is carried on in any name other than that of the Owner, state such name and address:

If the business is conducted under any name other than the real name of the owner, set forth when and where the certificate required by MGL c. 110, s. 5 was filed:

The full names and addresses of all persons interested in this proposal, as principals, are as follows:

Name	Address
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Name	Address
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Name	Address
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Name	Address
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SUPPLEMENTARY INFORMATION

The following is a brief description of bidder's experience and organization:

**Montague Center F.D.
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Montague, MA 01351
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CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature of individual submitting bid or Proposal

Name of business

Date

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TAX COMPLIANCE

Pursuant to Massachusetts General Law Chapter 62C, Section 49A,

I, _____ of _____
(Name) (Corporation)

and an Officer authorized so to do, certify under the penalties of perjury that said Corporation has complied with all the laws of the Commonwealth of Massachusetts relating to taxes and have filed all state tax returns and paid all state taxes required under law.

Social Security Number or
Federal Identification Number _____

Signature of Individual or

Corporation Name _____

Corporation Officer _____

(if Applicable Failure to comply will automatically remove the vendor from the Montague Center Fire District Bid List.

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References: Names of buyers of similar manufactured training systems:

Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464'

Name of Bidder:

Municipality: Address:

Contact: Telephone No. Fax No.

Municipality: Address:

Contact: Telephone No. Fax No.

Municipality: Address:

Contact: Telephone No. Fax No.

Attach additional sheets if necessary

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BID FORM

Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464'

Company Name: _____

Name of Bidder:

Address:

Cost to furnish and deliver one new, unused Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464' complete to operate, including delivery to the Montague Center Fire District, 28 Old Sunderland Road, Montague, MA 01351.

Final firm Bid Price for Mobile, Class 'A', 2 System Training Prop, w/minimum Sq. Ft. of 1464': \$ _____

Total Cost in Words:

Name of person submitting bid:

Delivery Time (number of working days after receipt of order):

All bids, accompanied by a 10% bid bond or deposit, shall be returned to Chief Procurement Officer, Montague Center Fire District, 28 Old Sunderland road, Montague MA, 01351 in a sealed envelope clearly marked **“Sealed Bid – Live Fire Training Trailer”**.”

The Contractor hereby offers the Montague Center Fire District a discount of _____ based on payment within 90 days.

Authorized Signature of Bidder:

Title: